



FAWN LAKE COUNTRY CLUB RULES AND POLICIES

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REVISIONS

A. INTRODUCTION

1. Membership

Fawn Lake Country Club has a Membership Structure designed to provide a range of participation levels for the enjoyment of the facilities, activities and amenities of the Club. The Board of Directors is responsible for establishing membership criteria, fees, dues and privileges. The current Membership Structure and Privileges Document is available in the FLCC office and on the Members' Only Section of the FLCC website. Requests for membership may be made by submitting a Fawn Lake Country Club Membership Application Form, available at the FLCC office.

2. Management and Operations

The facilities at Fawn Lake Country Club are leased from the Fawn Lake Community Association and operated by the Fawn Lake Country Club ("FLCC" or the "Club"), a Virginia corporation. The FLCC Board of Directors is responsible for management and operations of all aspects of the Club with the goal of providing to its Members and their guests a high quality and distinctively enjoyable dining and sports environment. When implemented, the rules and policies in this document are intended to achieve that objective.

B. COMMUNICATIONS

Good management of the Club and optimal enjoyment of the Club's services and amenities by the Members is critically dependent upon a full and timely exchange of information by and between the Club and its Members. Toward this end, the Club has in place, and encourages full utilization by its Members, of the following channels of communication:

1. The FLCC Website

Providing sufficient and timely information concerning available activities, amenities and services to the Members is a continuing goal of the FLCC Board. The FLCC Website, www.fawnlake.cc, is a key component of the Club's communication effort. Accordingly, the Board is committed to ensure proper maintenance of the website; and Members are encouraged to regularly visit the website as a primary source for Club information.

2. Maximum Use of Email

The Board encourages the maximum use of email by and between the Club and the Members. This will enable the Club to minimize the use of other forms of communication. Maximum use of emails will allow the Members to stay current about the Club and its activities and enable the Board to speedily make and communicate decisions affecting the Club and its Members. Email addresses for the various entities of the Club are available on the FLCC Website.

The email addresses of Club Members shall not be distributed to anyone other than persons directly appointed by the Board to communicate with Members about Club business. The Board has adopted a Website and Email Privacy Policy, which may be reviewed on the FLCC Website.

C. ADMINISTRATIVE RULES AND POLICIES

1. Responsibilities

a. Members are responsible for knowing the Rules and Policies of the Club and are expected to adhere to and respect them. This is essential if we all are to enjoy a quality Club lifestyle and experience.

- b. Parents are responsible for the actions, behavior and demeanor of their children with due regards to the comfort of other Members, Guests and Staff. Children under the age of 12 must be under parental or other designated adult supervision while in the Harbor Club or when using any Club facility, unless such utilization is conducted under the auspices of a Club Employee and the Supervising Employee excuses the need for direct parental supervision.
- c. Complaints, criticisms or suggestions relating to the operations of the Club should be addressed to the FLCC Board of Directors in writing, and should properly document and delineate the circumstances or situation being addressed.
- d. FLCC Board of Directors reserves the right to amend, change or discontinue these rules and policies when necessary. Members will be notified when such changes occur.
- e. Violations: Violations of rules and policies specified herein will subject Members and Guests to disciplinary action deemed appropriate by the FLCC Board of Directors. In most cases, the Club will issue a warning letter on a first occurrence. Upon a second occurrence the responsible Member would be suspended for a minimum of (30) thirty days. Any subsequent violation could result in more severe disciplinary action, including the revocation of membership.

2. General

- a. Hours of Operation: The Club shall be open on the days and during the hours established by Club Management considering the season of the year, weather conditions and other circumstances.
- b. Alcoholic beverages will not be served, sold, nor consumed on the Club's premises during hours prohibited by law. Alcoholic beverages will not be served or sold to any person not permitted to purchase the same under the laws of the Commonwealth of Virginia.
- c. The Club must furnish all food and beverages consumed on Club premises, unless otherwise permitted by Management. Exception: Members and their Guests are welcomed to provide their own food and beverages for personal consumption while using the golf/tennis facilities.
- d. The use of tobacco products is not permitted in the Harbor Club or in any other Club facility, building or structure. Smoking is permitted in outdoor areas only.
- e. Commercial advertisements, non-Club related advertisements, or petitions shall not be posted or circulated in the Club without the prior approval of the FLCC Board of Directors or Club Management.
- f. Club facilities may not be used for the promotion of particular candidates for political office. At the discretion of the Board, Club facilities may be used for educational events to which all candidates for a particular office are invited on an equal basis.
- g. Club Management or the FLCC Board of Directors must approve all entertainment on Club property, including DJs and performers.
- h. Automobiles must be parked in the areas designated by the Club. Cars should not be parked on grass, at the front entrance of any building or in delivery areas of the Club. Parking that interferes with or blocks the normal flow of traffic is not permitted. The Club reserves the right to have vehicles towed at the owner's expense if they interfere with normal traffic flow, handicap parking requirements or fire hydrants.
- i. Cart Paths may never be used for walking, biking, skate boarding, jogging, or any other use other than for golfing and are restricted to golf carts and authorized motorized vehicles.
- j. Members and their Guests shall not abuse or harass any of the Club's Members, Guests, Employees, vendors, associates, affiliates, or assignees, verbally or otherwise. Any Employee

not rendering courteous and prompt service should be reported to his or her immediate supervisor or to the FLCC Board of Directors.

3. Guests

- a. There are two types of Guests: Guests of a Member, and Guests of the Club. All Guests using the Club Facilities must be registered with the Club, either through the Pro Shop or the Harbor Club. The Club reserves the right to require identification by each Guest.
- b. Guests of Members will be permitted to use the Club Facilities only in accordance with the privileges of the sponsoring Member and upon payment of all applicable Guest Fees and charges.
- c. All fees and charges incurred by a Guest will be the responsibility of the sponsoring Member.
- d. The Club reserves the right to limit the number of Guests from time to time when it deems necessary.
- e. All Guests are expected to adhere to the Rules and Policies of Fawn Lake Country Club. Members are responsible for the actions, conduct, behavior and demeanor of their Guests.

4. Loss or Destruction of Property or Instances of Personal Injury

- a. Each Member, as a condition of membership, and each Guest of the Club or of a Member, is solely responsible for his or her property. The Club shall not be responsible for any loss or damage to any private property used, parked or stored on the Club property or in Club facilities. If any loss of or damage to personal property is sustained, it is the responsibility of the affected Member, or Member-sponsor of a Guest, to report the occurrence to the Spotsylvania County Sheriff's Department for investigation.
- b. Range balls, mats, flags, furniture and any other property belonging to the Club shall not be removed from their designated areas by Members and/or Guests without proper authorization by the FLCC Board of Directors or the Club Management.
- c. A Club Member shall be liable for any negligence or inappropriate action or behavior of Himself or Herself, of any Family Member, or of any Guest of said Member, including but not limited to responsibility for property damage and/or personal injury occurring at the Club, or at any activity or function operated, organized, arranged or sponsored by the Club. The cost of any damage shall be charged to the Member's Club account.
- d. Persons not Members of the Club who participate in any activity at the Club (e.g. golf tournaments) shall abide by all rules that are applicable to the Guests of Members, and shall be responsible for any damages attributable to their actions.
- e. Members and Guests use Club facilities or equipment at their own risk. Neither the FLCC Board of Directors, nor Club Management, Employees and/or Agents acting on behalf of the Club, will be liable for any damages sustained by a Member or a Guest at the Club or while using Club facilities or equipment.
- f. Should any Member bring suit against Fawn Lake Country Club, or against any Director, Officer, Committee of the Club or Member thereof, or any Employee or Agent of the Club, and fail to obtain a final judgment upholding the Member's claim in full, the Member bringing such suit shall be liable to the entities or persons sued for all costs and expenses incurred in the defense of such suit, including reasonable attorney's fees and fees of experts (including fees incurred in any appellate proceedings). Additionally, in its sole discretion, the FLCC Board of Directors is authorized to revoke the membership rights of any Member who disrupts Club operations or is responsible for action that is detrimental to the reputation of the Club.

5. Harassment Policy

- a. Fawn Lake Country Club **strictly prohibits harassment** or harassing conduct of any nature whether based upon one's sex, race, color, national origin, religion, age or disability ("protected status"). Prohibited conduct or actions include, but are not limited to: verbal or physical behavior by any person, (Member, Family Member, Guests or Employee) which potentially harass, disrupt or interfere with an individual's ability to perform, work or enjoy the Fawn Lake experience, or which potentially creates an intimidating, offensive or hostile environment. Conduct in violation of this policy will result in disciplinary actions taken by the FLCC Board of Directors, up to and including termination of an offending Employee or suspension and/or revocation of the membership privileges of an offending Member.
- b. Employees, Members and Guests are expected to report to Club Management and/or to the FLCC Board of Directors any conduct that violates the spirit and intent of this policy whether the conduct is directed at them or others.
- c. Prohibition of Retaliation - Fawn Lake Country Club strictly prohibits any Employee, Member or Guest from taking adverse action against any other persons who truthfully reports a violation of this policy.
- d. Investigation - the FLCC Board of Directors will immediately investigate and, when appropriate, take immediate remedial action with respect to all complaints under this policy. Any Employee, Member, Family Member or Guest, who violates this policy, whether or not such conduct constitutes harassment for legal purposes, will be subject to disciplinary action.

6. Reservations/Registrations and Cancellations Policy

- a. Reservations or prior registration may be required for various functions or events. In instances when reservations are required, they will be accepted on a first-come, first-served basis by pre-registering with the appropriate personnel of the Club. In connection with certain activities, specific membership classifications may be given preference as determined by Club Management.
- b. Failure to cancel reservations within 48 hours, or within the specifically stated cancellation policy for special events, functions or tournaments, may result in charges to the Member's account. Only the FLCC Board of Directors may approve credits to accounts for such charges. Members that believe their accounts were charged in error must offer a written explanation within (30) thirty days of the date of the bill that includes the contested charge, and specify why their account should not be charged. Challenges submitted to the Club after the expiration of this (30) day period will not be considered by Club Management for credits.

D. HARBOR CLUB RULES AND POLICIES

1. General

Recognizing that the Harbor Club is both a restaurant and a social gathering place for Members, the normal flow of seating and dining may be somewhat different from a public restaurant.

- a. The Harbor Club Staff is expected to make every effort to provide friendly, courteous, and timely service and to take all reasonable actions to ensure that Members and Guests have a quality dining experience.
- b. Members and Guests also have responsibilities to ensure a pleasant dining experience for fellow Members, and to ensure that the Harbor Club Staff is not hampered in their abilities to provide quality service to everyone.

- c. No Member or Guest is allowed in the kitchen or other service areas of the Harbor Club.
- d. Dogs and other pets (with the exception of Seeing Eye and other service dogs) are not permitted in or about the Harbor Club.
- e. The Club Management has been directed by the FLCC Board to enforce the stated policies of the Harbor Club and to request that a Member or Guest abide by the policy. Should the request be ignored or refused, the Member or Guests may be denied seating, denied service, or requested to leave. Upon such necessary action, the incident will be reported by the Club Management to the FLCC Board of Directors for review and consideration of any necessary further action.

2. Reservations and Cancellations Policy (Harbor Club Specific)

- a. Reservations are highly encouraged for the Main Dining Room and Veranda seating and may be made by calling the Harbor Club in advance. Adherence to this policy is important to permit Club Management to staff The Harbor Club properly, with enough wait staff to service Members and Guests, but without placing undue stress on the operational costs.
- b. Members and Guests are requested to check in with the Host Staff upon arrival for seating. If planning to socialize before being seated, Members and Guests are requested to arrive earlier than their reservation and to check in with the Host Staff.
- c. Members and Guests will be expected to take their table on time and reservations will only be held for 15 minutes beyond the requested time. After the 15 minutes grace period, the Host Staff has the discretion to seat the Party wherever space may be available or to ask the Party to wait for space availability.
- d. Seating at the tables in the Grill and on the Patio are on a first come first served basis and are usually not reserved.
- e. Members and Guests without reservations who wish to be seated on the Veranda are asked not to seat themselves, but to check in with the Host Staff for availability.
- f. Special functions and events may require advanced reservations and must be cancelled no later than the time specified in the event promotional material to preclude charges to Member accounts.

3. Children/Teens in the Harbor Club

- a. Children/Teens are welcome to dine at the Harbor Club. An attending adult must directly supervise children under the age of 12. Youngsters 12 years of age and older may dine without an adult, but it is understood that the adult Member is ultimately responsible for the conduct of their younger Family Members.
- b. Children 12 and over are to be in compliance with the Dress Code stated below in Section D.4. (Attire at the Harbor Club). Adults accompanying younger children are to be mindful of the "spirit" of the dress requirements to make certain that those children are dressed appropriately (for example, that they not wear hats indoors or tee shirts in the Main Dining Room).
- c. Members and/or Guests seated at or standing at the bar must be at least 21 years old.
- d. On Friday evenings the Grill is restricted to adults, beginning at Happy Hour through closing.

4. Attire at the Harbor Club

The Harbor Club seeks to provide dining venues that meet the needs and desires of its diverse membership. The Main Dining Room is for members seeking a more formal dining experience, while the Grill, Veranda and Patio areas are designated for members seeking a more casual

atmosphere. To achieve these goals, the following dress code, which matches the dress code on the golf course, has been adopted:

a. Main Dining Room:

Gentlemen: Collared shirts or neat collarless shirts with sleeves (no tee shirts or sweat shirts), tucked in. Belted slacks or knee length shorts and shoes. No hats. No denim jeans.

Ladies: Shirts may be sleeveless with or without collars. No tee shirts or tank tops. Appropriate slacks, shorts or skirts. No denim jeans.

b. Grill and Veranda:

Same as Main Dining Room except that Denim Jeans and neat tennis attire may be worn.

c. Patio:

Swimming pool or beach attire may be worn with tee shirt or other appropriate cover. Shoes are not required and hats may be worn.

Unacceptable attire at the Harbor Club includes workout clothing, sweat pants or shirt and any torn or soiled clothing.

5. Club Services and Activities

a. The Club provides a variety of social, cultural, recreational, and special events in which all Members are encouraged to participate.

b. The Club encourages the use of the Harbor Club by Members for large private parties, especially when such activities will not interfere with normal operations. Special considerations may be requested and approved for use of private dining rooms or other rooms available. The Club may charge a fee for use of private rooms or dining areas based upon the use requested.

c. Private functions are not permitted on Club premises unless prior approval is obtained from the Club Management. The Member sponsoring an approved private party shall be responsible for the conduct of Guests and for any expenses or damages resulting from the party, including damage caused by the installation of party decor. The Member shall be responsible for the prompt removal of all such party decor. The Club may charge a fee for rental of designated areas at their discretion.

d. Occasionally, the Club will be used for special events sponsored by non-members or groups. These events will be scheduled at the discretion of the Club Management and within the guidelines set forth by the FLCC Board of Directors. Although the goal is to have minimal effect upon the majority of Members, these events may disrupt the normal operations and hours of the Club. When at all possible, Members will be offered limited or optional dining opportunities.

E. GOLF COURSE RULES AND POLICIES

1. General

Club Management believes tradition and respect for the game of golf and other players is a priority. Compliance with our Golf Course Rules and Policies is required and expected to protect the experience of a quality atmosphere at our Club.

Members and Guests not strictly adhering to these Rules and Policies may be requested to leave the course, have privileges suspended or, in appropriate circumstances, be considered

for more severe disciplinary actions, up to and including revocation of membership.

- a. The Rules of Golf of the United States Golf Association (USGA) together with the Rules of Etiquette as adopted by the USGA shall be the Rules of the Club, except when modified by local rules. Modification of rules is rare and the Club shall abide by USGA rules as much as possible. The PGA staff may not waive a Rule of Golf and is dedicated to protecting the traditions and honor of the game.
- b. All Members should know the parameters of their respective Golf Membership Plan. Members who have plans other than Full Golf or Junior Executive must pay posted Greens Fees and Cart Fees and must have purchased the applicable Golf Range Plan in order to use the practice facilities.
- c. Membership as a Full Golf, Junior Executive or Sports Member does not offer guaranteed rights of membership into the Ladies' or Men's Golf Associations. Joining these associations should be considered a privilege and is not a right of Club membership. The LGA and MGA also have the right to revoke privileges of any Member within their respective organization.
- d. A Guest of a Club Member cannot play unless accompanied by the Member.
- e. Each player must have his or her own set of golf clubs and bag.
- f. Practice is not allowed on the Golf Course. The Practice Facilities must be used for all practice.
- g. Players will maintain the Golf Course standards as regards the pace of play. Our course standards are that players should take no longer than 4 hours and 15 minutes per 18-hole round. If a group does not play at that pace, and there is an open hole in front, they are required to allow faster groups (no single players) to play through when most convenient. Single players have no priority on the course and are encouraged to join a Twosome or Threesome if available.
- h. Groups of five or more players shall be permitted on the Golf Course only with the permission of the Staff Professional. Such groups are expected to play at a pace equal to or better than that typically desired.
- i. All players who stop playing after nine holes for any reason must occupy the next tee before the following players arrive at the tee or they will lose their position on the golf course. In such case, they must get permission from the professional staff before resuming play.
- j. Golf Rangers may be on duty to help regulate play and enforce Club regulations. Instructions given by the Ranger should be followed and any concerns may be registered with the Professional Golf Staff following your round. The Staff Members have full authority on the golf course to enforce all rules and pace of play.
- k. All play must begin at the Tee Box on Hole # 1 during normal business hours, unless given specific permission or assignment by the Professional Staff or Pro Shop Personnel. After normal business hours, play may commence on other holes only if it does not impede in any way the play of others already on the course. All Monday play must be in full accordance with the Monday Play policies outlined in Section E, 9 of this document.
- L. Members who wish to play after regular hours MUST adhere to the Golf Cart Policy of that day.
- m. Players will enter and leave bunkers at the lowest and nearest level point. Smooth sand over with a rake and place the rake outside the bunker where it is least likely to affect the play of others.
- n. Players will properly repair ball marks on the green. Instructions may be obtained from one of

the FLCC Golf Professionals or found on the FLCC website.

- o. Players should fill divots in the fairway or rough with sand provided on FLCC Golf Carts. Private cart owners are responsible for securing a sand bottle and sand. If needed, there is additional sand available in boxes on the 1st and 10th tee. **DO NOT fill divots on the tee box with sand.**
- p. **The Golf Course may not be used for any purpose except golf without approval of the Club.** Picnicking, biking, kite flying, soccer, football, recreational walking, walking of pets, skateboarding and similar activities are not permitted on the Golf Course, Golf Cart Paths or other areas designed for golf.
- q. If lightning is in the area, all play shall cease and Golfers should seek shelter immediately. The Club has no sound alarm system and players therefore "play at their own risk" at all times.
- r. "Discontinued Play" credit will be given for inclement weather as follows: less than three holes--full eighteen-hole credit; less than twelve holes--nine-hole credit.
- s. In most cases, players are not responsible for damages or injuries caused by errant shots in the normal course of play. However, players found to be acting negligently or striking golf balls in a manner inconsistent with the Rules of Golf or the Rules of the Club may be deemed responsible for damages or injuries.
- t. An adult must accompany children under the age of sixteen unless the child is playing in a Club- sponsored tournament. Children aged twelve to fifteen may be allowed use of the Golf Facilities after successfully completing a Junior Development Course administered by the Golf Professional Staff. Juniors, sixteen years of age and over, may be required to complete the Junior Development Course if they, in the view of the Golf Professional, do not possess an adequate knowledge of the Rules of Golf and its Rules of Etiquette. Junior players may be denied access to the course during busier times of play.
- u. In its sole discretion, Club Management may close the Golf Course when deemed necessary. No players are permitted to use the course when Club Management closes it.
- v. **Under no circumstances, should a player enter the Environmentally Protected Areas, or "wetlands",** as designated by the green tipped stakes throughout the course. Members are responsible for explaining this rule to their Guests. If a ball enters one of these areas, it should be considered irretrievable and players should proceed under the Rules of Golf. Members and/or Guests entering these areas are subject to disciplinary actions.

2. Golf Attire

a. Attire standards on the Course and at the Practice Facility are defined below and are posted at the Pro Shop. The attire standards are as follows:

Gentlemen's Attire

- Shirts with collars and sleeves or neat collarless shirts (no tee shirts) - Shirts tucked in at all times
- No denim jeans
- Slacks or shorts (no more than 4 inches above knee)
- Slacks and shorts should have belt loops and be belted
- Golf shoes or sneakers with socks or peds
- Hats worn appropriately with brim forward and removed in buildings

Ladies' Attire

- Shirts may have sleeves or be sleeveless with/without collars -No tee shirts or tank tops
- Slacks or shorts (no more than 4 inches above knee) -No denim jeans

- Golf skirts (no more than 4 inches above knee)
- Slacks and shorts with belt loops should be belted
- Golf shoes or sneakers with socks or peds

b. Metal golf spikes are prohibited.

3. Hours of Play

- a. The hours of play and Pro Shop hours will be posted in the Pro Shop and on the Website.
- b. The Golf Course Superintendent and The Director of Golf are authorized to determine when the Golf Course is open for play. Their decision shall be final. In their absence, the Golf Professional on duty shall have the authority to make this decision. The FLCC Website will post information concerning adverse or questionable playing conditions.

4. Starting Times

- a. All players must have a starting time reserved through the Pro Shop. The Staff will assign the starting time depending on availability and the rights of respective Membership Plans.
- b. Players must give their name and membership number and the names of the players in their group at the time of reservation.
- c. The Pro Shop must approve starting time changes; however, they may on occasion alter or change starting times in efforts to facilitate pace of play.
- d. Players, including Full Golf Members, who fail to cancel their tee time one hour prior to their scheduled tee time may also be charged a fee established by the Board.

5. Registration Before Play

- a. All Members and Guests will register in the Pro Shop before beginning play.
- b. Failure to check in and register ten minutes prior to a reserved starting time may cause cancellation of your tee time.
- c. Players late for their starting time lose their right to the starting time and shall begin play only at the discretion of the Golf Professional on duty/Starter.

6. Practice Facilities

- a. The Practice Facilities (Driving Range, Putting Green, Bunker) are available for use by Full Golf and Junior Executive Members or those Members who have purchased either a Single or Family Range Plan.

By opting to pay an additional fee with their Member's Greens Fee payment, Sports or Sports B Members who have not paid for the Range Plan may use the Practice Facilities to warm-up prior to their scheduled tee times or before participating in a FLCC tournament

- b. The Practice Facilities are open during normal operating hours as posted in the Pro Shop. When the Practice Range is closed for general maintenance, the times will be posted at the Pro Shop.
- c. Range balls are for use at the Practice Facility only. Range balls are not to be used on the Golf Course.
- d. Balls must be hit from the Practice Facilities' designated areas only.
- e. Proper golf attire is required on the Practice Facility. It is the responsibility of the Club Staff to enforce this policy.

7. Golf Cart Policies

a. Responsibilities of Golf Cart Owner:

1. The Owner/Member of the golf cart must be a Member of the Club, a resident of the Fawn Lake Community, and must have executed the Privately-Owned Golf Cart Usage Agreement (“Agreement”) with the Director of Golf.
2. The owner of the cart shall remit to the Club an annual Trail Fee payable in equal monthly installments. The level of the fee is subject to modification by the Club at any time.
3. The owner is fully responsible and bears full liability for the care and operation of the golf cart and for the behavior and actions of the operator and occupants of the cart, which must at all times be in conformity with these Rules and the requirements of the Agreement.
4. All operators of the golf cart must be at least sixteen (16) years of age and must have a valid unrestricted driver’s license. The operator must abide by the rules of the road.
5. There must at all times be in force comprehensive general liability insurance in full conformity with the Agreement covering damages to persons or property in amounts not less than one hundred thousand dollars (\$100,000.) per claim and three hundred thousand dollars (\$300,000.) per occurrence. It is the responsibility of the Owner to ensure that a valid Certificate from the insurance company confirming compliance with the minimum coverage requirements is on file with the Director of Golf. If at any time the required insurance ceases to be in place the owner shall immediately advise the Director of Golf and the cart shall not be operated on Club property until the required insurance is reinstated, the required Certificate is filed, and the Director of Golf authorizes participation.
6. All users of the cart, whether as operator or passenger, who intend to play the course and who are not included within the owner’s Membership are required to pay the applicable cart rental fee and register in the Golf Shop prior to initiating play. Operators of privately-owned golf carts must register in the Golf Shop prior to the initiation of play.

b. Physical Aspects of the Privately-Owned Golf Cart:

1. All privately owned golf carts must be electrically powered, be in satisfactory operating condition, have acceptable turf tires, and must have typical rear golf bag storage space.
2. If a privately-owned golf cart is to be used at night, it must be equipped with headlights that are in working order and that are turned on when the cart is in use during dusk or evening hours.
3. All privately owned golf carts must be the same color as the Club’s rental fleet (hunter green), must have either a white or tan top, and must have at least one divot sand container.
4. Carts registered in the program after July 1, 2012, must have either white or tan seats and if they have rain/weather covers those covers must be either white or tan in color.
5. Windshields are permissible.

c. Club Administration with respect to privately owned golf carts:

1. The Club shall not be required or obligated to perform maintenance or repairs on any privately-owned golf cart. The Club may request that a golf cart’s appearance, condition, or operating condition be changed, altered or repaired to comply with acceptable levels of safety and aesthetics. Such changes shall be made within thirty (30) days of written request from the Director of Golf specifying the required change(s). Following receipt of that notice, the cart shall not be operated on Club property until the changes have been made and approved by the Director of Golf. Trail Fees will not be abated during the

period of suspended use.

2. The Club shall have the authority to initiate a registration-numbering program. The owner shall remain in compliance with the requirements of that program, including any requirement that a registration number be displayed on the cart.
3. If a privately-owned golf cart participating in the Trail Fee program is disabled or undergoing repairs, the Club will, for up to a period of two weeks, endeavor to provide the Member use of a Club cart, if available, free of additional charge. The cart so provided may not be taken to the Member's home or kept overnight.
4. Members paying trail fees for their privately –owned golf cart are authorized to have extended family members (child, daughter-in-law, son-in-law, or grandchild) in the passenger seat without paying cart fees for this passenger. Greens fees apply.
5. If a Member participating in the Trail Fee program is playing in a Club event, i.e., Opening Day Scramble, Holiday tournaments, Member Guest, LGA, MGA, etc., other persons covered by that Membership and otherwise eligible to operate a cart will, at the discretion of Club management, be allowed use a Club cart free of charge.

d. Other Golf Cart Policies

1. FLCC Golf Carts may not be used unless the Golf Shop authorizes such usage. In order to accommodate staff, renters may be asked to return carts at a specific time. Appropriate adjustments will be made in cart rental fees.
2. Club owned golf carts should not be used off the golf course. Use of FLCC Golf Carts as transportation to private residences is **prohibited**.
3. Operators should follow all standard “rules of the road.”
4. Where provided, golf cart paths must be utilized, especially around tees and greens.
Without exception, all golf carts must remain on golf cart paths on all Par 3 holes and on any other holes as may be designated by the Golf Professional Staff from time to time.
5. Golf carts are not permitted on any tee area.
6. Parking of golf carts is allowed in designated areas only.
7. Persons with temporary or extended physical limitations may contact the Director of Golf to request a Blue Flag. Each individual case will be periodically reviewed by the Golf and Tennis Committee and/or by the Director of Golf to assure appropriate use of the Blue Flag.
8. **The Rough.** Driving in the rough should be kept to the absolute minimum and generally only to enter and exit the fairway. Never park the cart in the rough; and never drive onto the rough located on the opposite side of the fairway from the cart paths.
9. **The 90-Degree Rule** should be obeyed as follows:
 - a) Follow the path from the tee to a point roughly 90° from the ball. Exit the path at this point and proceed to the ball.
 - b) Keep cart in the fairway as play continues.
 - c) Wheels are always moving when driving through the rough.
 - d) As soon as ball is on or near the green, return to cart path at a 90° angle.
 - e) Never drive beyond the “Exit Here” markers on the fairways or the white-topped exit posts located near the cart path. These mark the “last acceptable exit point” of exit from the fairway.
 - f) Blue Flag holders, when permitted to enter fairways, may drive carts to approximately 50 yards of the green. After playing their ball, exit from that point at a 90° angle to the

cart path.

10. Unless driving on the cart path, **do not drive golf cart any closer than 50 yards of a green**. Park all four wheels of the cart on the cart path whenever possible.
11. Never drive a golf cart through a hazard, standing water, or a low wet area.
12. Be careful to avoid soft areas on fairways and roughs, especially after rains.
13. Operation of a golf cart is at the risk of the operator. Cost of repair to a FLCC Golf Cart that is damaged by a Member, Dependent, or his or her Guest will be charged to the Sponsoring Member. If the damage to the cart is attributable to a non-member who is a Guest of the Club, that person will be held responsible for damages.
14. Members, or those they sponsor, or Guests of the Club, will be held fully responsible for any and all damages to club facilities attributable to the use of a golf cart, whether or not the cart is privately owned.
15. When the “Carts on Path Only” signs are posted, they must be strictly followed.
16. a) “Course Closed” or “Hole Closed” signs are to be adhered to without exception.
b) Only two carts are allowed on the fairway. Carts with Blue Flags count.
c) Carts with Blue Flags must follow “Carts on Path Only” restrictions when posted.
d) Carts with Blue Flags may proceed no closer than 50 yards to any green when not otherwise restricted.
17. Pull carts or others forms of mechanical carts are not permitted on the greens.
18. Standing on the rear of a privately-owned golf cart, or a Club owned golf cart is strictly prohibited at all times during operation on the golf course.
19. **Failure to comply with any or all of the rules, regulation, policies or procedures regarding carts may result in disciplinary action up to and including suspension or revocation of the Privately-Owned Golf Cart Usage Agreement or suspension or revocation of membership in the Club.**

8. Golf Handicaps

- a. Handicaps are computed under the supervision of the Golf Professional Staff in accordance with the current USGA Handicap System with the assistance from designated FLCC Handicap Committee Members.
- b. The Handicap Committee may review all scores and handicaps submitted.
- c. Handicaps will be required for all Club events. The Golf Professional Staff with input from the Golf and Tennis Committee may make exceptions for certain events.
- d. To establish a handicap, a Member must have recorded a minimum often (10) scores. All golf scores (each round of golf played) must be submitted for handicap purposes. The Handicap Committee may adjust handicaps in accordance with USGA guidelines.
- e. Members who are maintaining handicaps are responsible for recording all scores, whether played at Fawn Lake or on another course. Scores may be recorded in the FLCC Pro Shop or on the GHIN Score Posting Website. The FLCC Golf Professional Staff will record tournament scores played at FLCC.

9. Monday Golf

The Golf Course is closed to regular play on Mondays. This closure is needed to provide uninterrupted time for the FLCC Grounds Maintenance Team to perform more time-intensive cleanup, maintenance and upgrades to the course that cannot be accomplished as part of the normal daily course preparation activities. However, on those Mondays when the scheduled course maintenance needs are limited, the Pro Shop may schedule income producing outside golf tournaments.

Conditions of Play on Monday for Members are as follows:

- a. **Monday play is restricted to Full Golf, Junior Executive and Sports Members only.** Sports B Members may not play on Mondays. Guests of Full Golf or Sports Members, Social Members and non-member property owners may not play on Mondays.
- b. **On Mondays, the FLCC Grounds Maintenance Team has the right of way.** Golfers must yield to the Maintenance Team, either by waiting or skipping ahead to the next clear hole.
- c. The FLCC Golf Carts are not available for Monday Play by Members. Full Golf, Junior Golf and Sports Members may use their private cart or walk, with or without a pull cart.
- d. All usual Golf Fees will be charged for Monday play. (I.e. Greens Fees for Sports Members).
- e. Eligible Members may play beginning at noon unless there is a tournament. On Monday tournament days, Members play may begin at the CONCLUSION of the tournament.
- f. Players must register a tee time through the Pro Shop prior to the Monday of play or by signing in on a Tee Sheet that will be posted outside the Pro Shop on Mondays.
- g. Normally all play should start on Hole # 1. There may be times when the Maintenance Team will need to close the Front Nine or Back Nine. This will be indicated on the Tee Sheet. When the Front Nine is closed, play will start on the Hole #10.

10. Golf Course Etiquette

All golfers should do their part to make golf at Fawn Lake Country Club a pleasant experience for everyone. **Failure by Members and/or Guests to adhere and respect the traditions of honesty, ethics for the game and consideration of other players may result in disciplinary action up to and including the suspension or revocation of Club privileges.**

- a. Players are expected to behave in a respectful and courteous manner at all times.
- b. All trash, **including tobacco products**, shall be disposed of in proper receptacles on the course or on the cart.
- c. Enjoy your game, but please play efficiently and in a timely manner by following these guidelines:
 1. Anticipate clubs you may need when you go to your ball.
 2. Read your putt as you approach the green and be ready to putt when it is your turn.
 3. Reserve extended conversations for after play.
 4. Park your cart to best facilitate play--usually behind the green.
 5. Proceed to the next hole without delay on the green.
 6. Record your score at the next tee.
 7. Unless you must hold your place on the course, allow faster players to play through.

11. Pro Shop Credits

Pro Shop Credits earned from various golf and tennis events during the course of a calendar year shall expire on December 31 of that year.

F. TENNIS RULES AND POLICIES

1. Description of Courts

Fawn Lake Country Club tennis facilities include four Har-Tru Clay Tennis Courts, two of which are lit for extended night play. The courts utilize the Hydrocourt self-regulating system that waters the courts from below the surface making them fully adjustable to player preferences. Premises also include an unfinished tennis storage hut and shared space in the Golf/Tennis Pro Shop.

2. Hours of Play

Hours of Operation are 24 hours per day, 7 days a week, weather permitting.

3. Court Usage Privileges

- a. All Members of FLCC in the Full Golf, Tennis and Sports membership classifications have unlimited use of the Tennis Courts.
- b. All Social Members of FLCC may use the Tennis Courts 8 times per year and pay the applicable tennis guest fee.
- c. All Non-Member Residents of Fawn Lake may use the Tennis courts 1 time per quarter and pay the applicable tennis guest fee.
- d. A Member must accompany all Non-Resident Guests.
- e. All Guests (Non-Members) who reside within a 50-mile radius of the FLCC may play on the Tennis Courts no more than 4 times per year. A Guest who resides beyond a 50-mile radius of FLCC may use those facilities whenever visiting at Fawn Lake.
- f. Children under the age of 10 may use the Tennis Courts when accompanied by and under the direct supervision of a responsible adult.

4. Court Reservations

- a. All members of FLCC may utilize the www.fawnlakeecc.tennisbookings.com website to reserve a court. Non-members may contact the Director of Tennis for court availability and reservations.
- b. Members holding a court reservation take priority over members/guests currently on court without a reservation. It is highly encouraged that all court usage be reserved in advance utilizing the fawnlakeecc.tennisbookings.com website in order to avoid usage conflicts.
- c. Full Golf, Tennis, and Sports Members may make Court reservations two weeks in advance. Social Members may reserve a court 2 days in advance.
- d. Only one court may be reserved at a time. For special events or to reserve more than one court, special permission must be requested in advance from the Director of Tennis.
- e. Court reservations are limited to 1-½ hours for either singles or doubles. Play is limited to 1-½ hours if others are waiting to play.
- f. Court priority will be given to scheduled Club activities. This includes tournaments, socials and lessons/clinics.

5. Court Maintenance

- a. Members are asked to sweep and line the court and to turn the lights off after completion of play.
- b. Only tennis equipment is allowed on the courts (i.e. No bikes, skateboards or other sports may be played on the Tennis Courts).

c. All trash, **including tobacco products**, shall be disposed of in proper receptacles.

6. Tennis Ball Machine Usage

d. Usage of the Tennis Ball Machine is restricted to Members and their guests.

e. Members may join the annual tennis ball machine program for unlimited family use each year or pay per use at the stated rates.

f. Social Members who utilize the Tennis Ball Machine must also pay the court guest fee.

g. Tennis Ball Machine reservations may be made on the www.fawnlakecc.tennisbookings.com website.

h. Tennis Ball Machine reservations are limited to 1 ½ hours. Usage is limited to 1-½ hours if others are waiting to use the machine.

i. The Tennis Ball Machine is to be retrieved from and returned to the tennis hut. If the Tennis Hut is locked, the Member may check out a tennis hut key from the pro shop during regular pro shop hours. The tennis hut must be re-locked and key returned to the pro shop immediately after usage.

j. The Tennis Ball Machine must not be used in rainy weather.

k. The minimum age to operate the Tennis Ball Machine without an adult is 16.

l. For usage rates, there is one charge per family or if multiple families, each family membership is charged.

7. Club Championship Rules

a. Eligibility for Open Club Championship Brackets:

a. Full Golf, Tennis, and Sports Members age 18 and above by September 1st are eligible to enter.

b. Full Golf, Tennis, Sports, and Junior Tennis Members under the age of 18 are eligible to enter at the discretion of the Director of Tennis. Only tournament-ready players will be approved for entry at the sole discretion of the Director of Tennis.

c. Any dependents over 18 years of age who are considered to have membership privileges under their parents' Golf, Tennis, or Sports Membership are eligible to enter the tournament.

b. Eligibility for Senior Club Championship Brackets:

a. Full Golf, Tennis, and Sports members age 60 and over by September 1st are eligible to enter.

c. Time Constraints – The Director of Tennis may at his or her discretion enforce a time constraint on tournament matches if they are not completed in a timely manner.

8. Attire

a. All players on the courts must wear proper tennis attire at all times.

b. Proper attire does NOT include jeans, cut offs, or bathing suits with the exception of knee length shorts. All tops must cover the midriff, sides and undergarments. Men must wear a shirt at all times, sleeveless shirts for men are discouraged.

c. Players must wear regulation tennis shoes on Club courts at all times. Cross training, basketball, and jogging shoes are not permitted.

9. Tennis Court Etiquette

All tennis players should do their part to make tennis at Fawn Lake Country Club a pleasant experience for everyone. **Failure by Members and/or Guests to adhere and respect the traditions of honesty, ethics for the game and consideration of other players may result in disciplinary action up to and including the suspension or revocation of Club privileges.**

- a. Players are expected to conduct themselves in a professional manner. Profanity, racket throwing, abuse of Club Staff and other unsportsmanlike behavior are not acceptable.

G. "CLUB MEMBER FOR A DAY" PROGRAM

1. Description of the Program

a. Lot owners who are not Club Members are granted limited use of the Fawn Lake Country Club facilities (Harbor Club, Golf Course and Practice Facility, and the Har-Tru Clay Tennis Courts).

Lot owners, represented by a person in the respective household, may be "**Club Member for a Day**" **one day per calendar quarter**, but not to be rolled over into succeeding quarters. A round of golf, a tennis session, or a meal at the Harbor Club, as the guest of another Member, shall count towards the authorized usage.

b. On the day chosen, all or any of the FLCC facilities will be available for use: the FLCC Arnold Palmer design Golf Course, the Golf Practice Facility, the Har-Tru Clay Tennis Courts and the Harbor Club Restaurant.

c. Lot owners who are not Fawn Lake Country Club Members must be in good standing with the Fawn Lake Community Association in order to take advantage of these benefits.

d. Lot owner non-members who own multiple lots are entitled to use the "**Club Member for a Day**" benefits on a per lot basis.

e. **In the case where lots are under rental contract, either the owner or the renter may use the benefits, but not both.** Some type of notification from the owner giving permission of the renter to use the "**Club Member for a Day**" benefit must be provided.

f. All persons must abide by all Rules and Policies set forth in this document concerning all matters pertaining to the use of the Harbor Club, Golf Course and Facilities, and the Har-Tru Clay Tennis Courts. Violators may be subject to loss of privileges.

2. The Harbor Club Privileges

a. On the day chosen to be "**Club Member for a Day**" all Members of The Household and their Guests are welcome to use the Harbor Club for lunch, refreshments, drinks and dinner dining.

b. Reservations are required for lunch and dinner and may be made by calling 540-972-6200.

c. Food and drinks are to be paid for by credit card.

d. "Club Members for A Day" and Guests are asked to review the section of this document regarding Harbor Club Rules and Policies prior to going to the Harbor Club or making their reservations for dinner.

3. Golf Privileges

a. The household member chosen to coordinate the playing of golf may book a tee time, subject to availability, with the Pro Shop.

b. The lot owner may have up to 3 Guests (members of the same household or other persons).

- c. A Greens Fee for each player equal to the published Guest Rate is to be paid by credit card in the Pro Shop **before** play.
- d. On the chosen day, use of the FLCC Golf Practice Facility (driving range, putting green, chipping green and bunker) will be available to all players in the group.
- e. The Golf Course and Golf Facilities **are not available on Mondays** for the 'Club Member for a Day Program'.
- f. "Club Members for A Day" and Guests are asked to review this document regarding Golf Course Rules and Policies prior to booking a tee time and to discuss any questions they may have with the Head Golf Professional.**

4. Tennis Privileges

- a. The household member chosen to coordinate the playing of tennis on the Har-Tru Courts may book a court time, subject to availability, with the Pro Shop.
- b. The lot owner may have up to 3 Guests (members of the same household or other persons).
- c. A Guest Fee for each player equal to the published Guest Rate is to be paid by credit card in the Pro Shop **before** play.
- d. The number of players permitted will be governed by the availability of the courts.
- f. "Club Members for A Day" and Guests are asked to review this document regarding Tennis Rules and Policies prior to booking a court and to discuss any questions they may have with the Head Tennis Professional or the President of the FLCC Tennis Association.**

Revisions

April 22, 2013

- Paragraph E11. Specifies that Pro Shop Credits expire on December 31 of that year.
- Paragraph G1a. Specifies that the usage of the Club as a guest of a member count towards the applicable authorized usage.
- Paragraph G2b. Adds lunch.

July 28, 2014

- Paragraph D4. Revised Harbor Club Dress Code.
- Paragraph E716. Revised Blue Flag Rules, Removed Code Yellow and Red references.
- Paragraph E9h Deleted paragraph referencing Code Yellow and Red.

December 1, 2017

- Paragraphs E1c, E6, E9a and E9c added Junior Executive
- Paragraph E7a2, deleted reference to monthly Trail Fee of \$1,200
- Paragraph E7d, added E7d18, Standing on the rear of a privately owned golf cart or a Club owned golf cart is strictly prohibited at all times during operation on the golf course.
- Section F, Tennis Rules and Policies, revised in its entirety.